

# Step-by-Step Instructions

(PRINT this set of instructions to follow every time you refill your cartridge)

CANON BC-23, BC-20  
APPLE 3240G/A



**Items Needed: gloves, cardboard station #2, drill, dye-based black ink, paper towels, review hints & tips and check list**

**Syringe: Attach needle tip (located inside station # 4) to the syringe tightly. Unscrew lid on ink bottle. Puncture silver seal with needle tip making a small hole in the center of seal. Using the correct color pull the correct amount of ink into the syringe. Rinse syringe and needle tip after every use and before using syringe with another color. Rinse syringe and needle tip with water until the water runs clear.**

- 1.) Place cartridge on its side in the cardboard station #2 with the vent hole facing up as show in photograph.
- 2.) Using the drill provided, press the drill into the plug turning clockwise until the drill is imbedded in the plug. Once drill is secure, simply lift the plug out of the hole. This is your fill-hole.
- 3.) Take black bottle of ink, pull ink into the syringe and insert syringe into fill-hole and slowly inject 15 ml of black ink into fill-hole. Gently push the syringe to dispense ink into the cartridge. Since this cartridge is sponge-filled, it is necessary to refill this cartridge slowly in order that the ink can sufficiently saturate the internal sponge. **As you inject the ink withdraw and re-insert the syringe at different angles in order to expose the whole sponge to the ink.** If ink begins to “bubble” out of the fill-hole, remove bottle tip. Bubbling occurs when a cartridge is either over-filled or if ink is being inserted too quickly. Wait several minutes and then try to slowly insert more ink. If ink begins to bubble out the fill-hole or leak from the printhead, you have plenty of ink in the cartridge.
- 4.) After refilling, blot off any excess ink that maybe around the fill-hole area. Do not re-plug the fill-hole. After refilling, remove cartridge from refill station. Without the cartridge “printhead” touching the paper towels, place refilled cartridge upright upon folded paper towels and tilt cartridge at a slight angle. If the printhead on the cartridge is touching the paper towel, it could create a wicking effect. This could result in excessive leaking or dripping. It is necessary for the cartridge to sit for at least 20 minutes after refilling because there may be some minor leakage from the cartridge. Never put a leaking cartridge back into your printer.

5.) Check the ink flow by gently pressing a dry paper towel against the printhead. You should see a clear dot of black ink. If you do not see any black, gently press a warm, wet paper towel against the printhead until the black is clearly visible on printhead.

**For best results, let cartridge sit for 8 hours after refilling so the ink can saturate the entire sponge.**

6.) When black ink is visible on the paper towel, place the cartridge back into the printer and run a print test.

Or Print 3 pages using:

[http://www.refills4you.com/support/black\\_print\\_test.html](http://www.refills4you.com/support/black_print_test.html) Black ink test  
[http://www.refills4you.com/support/color\\_print\\_test.html](http://www.refills4you.com/support/color_print_test.html) Color ink Test

**AccuBrite, Inc. is not affiliated with the listed printer manufacturers or their subsidiaries. The use by AccuBrite, Inc. does not imply endorsement by or association with the brand name owners. The listed manufacturers, printers and cartridges are used only for the purpose of showing the compatibility of this AccuBrite, Inc. product. All other trademarks, brand names and logos referenced in or on this product are the property of their respective owners. This material is protected by the copyright laws of the United States and other countries. It is illegal to reproduce these instructions. It may not be reproduced, distributed, or altered in any fashion by any entity (either internal or external to AccuBrite), except in accordance with applicable agreements or contracts of licensing, without the express written consent of AccuBrite, Inc.**

Copyright © AccuBrite, Inc. 2003-2008. All rights reserved